

INTEGRATED SERVICES OF KALAMAZOO

ADMINISTRATIVE PROCEDURE 44.02_03

Subject: Medication/Psychiatric Review	Section: Psychiatric Services
Applies To: <input checked="" type="checkbox"/> ISK Staff <input checked="" type="checkbox"/> ISK Contract Providers	Page: 1 of 3
Revised: 04/10/2014	Supersedes: 04/13/2004

PURPOSE

To ensure that efficacy and continued usage of psychotropic medications are reviewed by a licensed prescriber (physician, physician's assistant or nurse practitioner).

PROCEDURE

I. REVIEW SCHEDULING

Reviews of medication effectiveness and continued usage will be determined by the licensed prescriber and as required by licensing/certification standards.

II. Preliminary information on the person served will be obtained that includes:

- A. Blood pressure
- B. Pulse rate
- C. Weight, height and body mass index (BMI)

III. Any variations or abnormalities in this information will be noted and communicated to the licensed prescriber.

IV. A brief assessment will be conducted and documented that includes the following information:

- A. The medication compliance of the person served
- B. Symptoms experienced by the person served
- C. Medication side effects experienced by the person served
- D. An analysis of medication efficacy

- E. Short description of the following for the person served:
 - 1. appearance
 - 2. interview behaviors
 - 3. reported sleep habits
 - 4. reported appetite
 - 5. reported medical concerns
 - 6. reported and observable psychiatric stability
 - 7. any other reported and/or observable relevant issues

- V. Psychiatric Services staff will list the medication regimen of the person served under the “Current Medications” section. This list may be obtained by:
 - A. Asking:
 - 1. the person served
 - 2. the case manager
 - 3. family member
 - 4. residential staff

 - B. Looking at the last prescription written

 - C. Checking the last documentation by a prescriber

 - D. Checking for:
 - 1. “Medication Requests”
 - 2. “Psychiatric Consult”
 - 3. Hospital records that may have been processed since the last clinic visit of the person served

- VI. The licensed prescriber will document the results of the interview, including, but not limited to:
 - A. current mental status

 - B. an analysis of medication efficacy and adverse reactions

 - C. an interpretation of lab testing results

 - D. rationale for continued medication usage

 - E. rationale for revision of the current medication regimen

 - F. diagnosis

 - G. any change in medication regimen

VII. AIMS testing will be completed as outlined in the ISK AIMS Testing procedure.

REFERENCES

- ISK policy [44.02 \(Pharmacotherapy\)](#)
- ISK procedure [44.02_01 \(Pharmacotherapy\)](#)